



Lydden Parish Council

Minutes of the Parish Council Meeting held on Thursday, 31st July 2024 at
7.30 pm in Lydden Village Hall

Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), P Collins, S Fuller,
L Smith, W Smith.

In Attendance: Irene Bowie (Parish Clerk)

1. Apologies.

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Apologies were received from Councillor B Collins

RESOLVED:

To accept the apologies and reasons given by Councillor B Collins

Apologies were received from DDC Councillor Rose, DDC/KCC Councillor Beaney and the Police

1.2 Declaration of Changes to the Register of Interests. Councillor Fuller declared an interest in agenda item 5.1.1 and did not vote or comment.

1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
There were none.

1.4 Requests for Dispensations. There were none

1.5 Declarations of Lobbying. There were none

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

- Stonehall Hedges forcing pedestrians into the road. Clerk to report to KCC. It was noted that the Parish Council does not own the land and is not responsible for the maintenance of the hedges.
- Hedge at Living well Church. Report to KCC

3. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

4. Minutes of the Parish Council Meeting

RESOLVED: The minutes of the Parish Council Meeting held on the 13th and 20th of June 2024 were taken as read, confirmed as a correct record, and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration:

5.1.1 24/00652 62 Canterbury Road Lydden CT15 7ES

Erection of 2 detached dwellings, associated parking and creation of new and widening of existing vehicle access (existing bungalow and garage to be demolished)

LPC Objection (Cllr Fuller, having declared an interest, did not vote nor comment).

5.1.2 24/00134 40 Stonehall Lydden Dover CT15 7JU

Erection of a rear conservatory

LPC No Objection

5.2 To Table and Validate Planning Applications dealt with since the last meeting.
There were none.

5.3 To table decisions by Dover District Council (DDC) since the last meeting.
None published as at 4th July 2024.

5.4 To Table late planning matters.

6. To receive Reports

6.1 Chairman's Report;

The Chairman reported that the new benches had been installed and a small ceremony would be organised for the relatives of those to whom the benches were dedicated.

It was AGREED that the Clerk would update the Asset Register.

6.2 Clerks Report (on matters not included in other agenda items)

RESOLVED:

To purchase four laptops and two tablets for Councillors and a laptop and printer for the Parish Clerk. Total budget set was £2500 plus set up and software costs.

6.3 Councillors Report (on matters not included in other agenda items)

6.4 Allotments Report and Update.

RESOLVED: To add to the maintenance schedule on an ad hoc basis from the 31st of July 2024 the cutting of the hedges at the allotments.

6.5 Village Hall Report and Update. It was reported that the roof works had been completed.

7. Highways:

7.1 To consider the Highways Improvement Plan. It was **AGREED** to set up a working group at the September meeting.

7.2 To receive the parish portal report. Received and noted.

7.3 To receive and consider any other highway matters.

8. Finance:

8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

RESOLVED: The payments on the schedule were authorised.

Payee	Description	£
Ionos	Ionos July and August 2 x £18	36.00
Fast Hosts	Fast Hosts July August £10.20 x2	20.40
Irene Bowie	Staff Costs	Confidential
Colin Hoyle	Care Taking Duties June 2024	210.00
Colin Hoyle	Care Taking Duties July 2024	240.00
Hugo Fox	Web Site Direct Debit	23.99
Wendy Smith	Reimbursement Flowers/Plants for Village Planters	56.40

8.2 Late Payment Request/s to be discussed for approval and payment.

8.3 To consider any request for grants or donations. There were none.

8.4 To table any late financial matters. There were none.

8.5 To receive and consider the updated Financial Regulations 2024. Deferred until the October 2024 meeting.

8.6 To receive and consider a Risk Management Policy and Register Deferred until the October meeting.

9. Correspondence:

9.1 To table items of late correspondence :

9.2 Items circulated.

9.2.1 KALC TRAINING BULLETIN

9.2.2 E-watch Newsletters

9.2.3 What's On In Kent

9.2.4 KALC News July 2024

9.2.5 Engagement Team of NHS Kent and Medway to improve community health services

9.2.6 Residents Letter the ownership of the trees overhanging the public pathway between

Canterbury Road and Stonehall.

All correspondence was noted.

10. Agenda Items for the next meeting:

11. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

Meeting Dates for 2024 : 3rd September, 3rd October, 7th November.

These minutes are not a verbatim record of the meeting but a record of resolutions made at the meeting.

There being no further business to be transacted, the Chairman closed the meeting at 9.15 pm

Signed on behalf of the Parish Council

Signature:

Date:

Chairman: Ryan Booth