



Lydden Parish Council

Minutes of the Parish Council Meeting held on Thursday, 18th January 2024 at 7.30 pm in Lydden Village Hall

Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen, S Fuller, L Smith, W Smith

In Attendance: Irene Bowie (Parish Clerk), KCC Councillor D Beaney,
Members of the Public

1. Apologies.

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

RESOLVED: To accept the apologies and the reason given from Councillors B Collins and P Collins

1.2 Declaration of Changes to the Register of Interests. There were none

1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.

1.4 Requests for Dispensations. There were none

1.5 Declarations of Lobbying. There were none

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

Matters Raised:

- Delayed Allotment Invoices
- Parish Council contribution to the Village Newsletter

3. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

KCC Councillor Beaney gave his report. He reported on

- KCC Budget, which is to be worked on over the next few weeks.
- KCC will not be issuing a Section 114 Notice of Bankruptcy
- Potholes – due to budget restraints, have to prioritise those which are urgent.
- KCC are responsible for gulleys which fill and cause flooding. However, DDC becomes responsible if cleaned within 6 months and covered with leaves.

4. Minutes of the Parish Council Meeting

RESOLVED:

The minutes of the Parish Council Meeting held on the 18th of January 2024 were taken as read, confirmed as a correct record, and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration:

5.1.1 24/00105 Conifers Stonehall Lydden CT15 7JS

Erection of a two-storey/single-storey rear extensions, front/rear dormer windows to facilitate a loft conversion, garage conversion to habitable space, front wall infill, alterations to windows/doors, and erection of an annexe building for ancillary use (existing conservatory to be demolished)

LPC No Objections

- 5.1.2 24/00021 86 Canterbury Road Lydden CT15 7ET
Erection of a ground floor rear extension, front porch/canopy, first floor roof extension with 6 dormer windows, alterations to windows/doors, raised rear patio with glass balustrade and driveway extension for additional parking (existing rear conservatory to be demolished)

LPC No Objections

- 5.2 To Table and Validate Planning Applications dealt with since the last meeting.
There were none
- 5.3 To table decisions by Dover District Council (DDC) since the last meeting.
- 5.3.1 CON/22/01149/A Broadfields Cottages Lydden Kent CT15 7JZ
Proposal Discharge of condition 6 (landscaping), condition 7 (means of enclosure), condition 11 (contaminants desk top study) pursuant to application 22/01149 Erection of 2no. detached dwellings (existing dwellings to be demolished)
Condition Approved
- 5.4 To Table late planning matters. There were none.
- 5.5 To receive an update (if available) regarding 23/01061 Land Off Church Lane Lydden CT15 7JP
There were no updates.

6. To receive Reports

- 6.1 Chairman's Report Matters included in other agenda items:-
- The Village Quiz was cancelled.
- 6.2 Clerks Report (on matters not included in other agenda items)
- Unity Bank. All documentation had been sent. Additional bank statements had also been sent.
 - Metro Bank. The Clerk cannot set up online banking as not a signatory. Chairman and previous Clerk to sign a bank mandate to add the new Clerk, which must be done in person. Chairman to visit the branch to discussing the feasibility of transferring to an online account.
 - PO Box – Waiting for correspondence from Royal Mail
 - Ionos Emails — ongoing difficulties with the .gov.uk domain and lack of paperwork/information provided to the New Clerk is hindering the process. Clerk to continue the process.
 - Memorial Benches — Clerk to apply for a KCC Members grant.
 - Parish Council underway in spending previous Members Grant.
 - Chairman finalising quotes for the fencing around the bottom of the village hall and the top of the Lydden Bell garden.
 - Christmas Working Group members agreed as Sharon Taylor, Kathy Birch, LPC Councillors R Booth and W Smith. Type of tree to be investigated. Lack of power to location. Group to discuss and make recommendations to the Parish Council.
 - Village Green - Clerk to progress registration.
 - Village Green – Clerk to check the insurance cover.
 - Account opened with Curry's
- 6.3 Councillors Report (on matters not included in other agenda items)
Councillor W Smith reported that noticeboards around the village needed cleaning. Mr Hoyle agreed to undertake this work for the Parish Council.
- 6.4 Allotments Report and Update
AGREED:
1. The Chairman and Councillor Cregeen would update the Allotment Agreement for approval by the full council.
 2. Clerk to try and review yearly cost of allotments for the next meeting
 3. Clerk to identify existing suppliers of services for the allotments.
- 6.5 Village Hall Report and Update. No report received.

7. Highways:

- 7.1 To consider the Highways Improvement Plan

The Clerk reported finding a paper copy of the 2022 Highways Improvement Plan. Clerk to scan and circulate.

- 7.2 To receive the parish portal report. Received and noted.
- 7.3 To receive and consider any other highway matters.
 - Councillor Fuller had liaised with the Speedwatch co-ordinator and was awaiting an update from the Police.
 - Vehicle Activated Sign removed/missing — Clerk to follow up with KCC Highways.

8. Finance:

- 8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

RESOLVED:

That the payments on the schedule were approved for payment.

Irene Bowie	Salary February 2024	Confidential
Ionos	Emails January	3.00
Fasthosts	Fasthosts invoice February 2024 £5.06 x 2 = £10.12	10.12
Network Rail	SHEPHERDSWELL - LAND LYDDEN TUNNEL FOR ALLOTMENT GARDENS Rent FOR PERIOD 25/03/24 TO 24/03/25	272.62

- 8.2 Late Payment Request/s to be discussed for approval and payment. There were none

- 8.3 Request for donation- Lydden Newsletter.
Deferred to next meeting. KCC Councillor Beaney advised that the Newsletter editor could apply for a KCC members Grant.

9. Correspondence:

- 9.1 To table items of late correspondence:
 - 9.1.1 Stagecoach no notice for closed route. Clerk emailed no response.
- 9.2 Items circulated.
 - 9.2.1 KALC Bulletin Edition 1: 5 February 2024
 - 9.2.2 The South East Restoration Project
 - 9.2.3 February KALC News 2024
 - 9.2.4 Sanctuary scheme for pilgrims

10 Agenda Items for the next meeting:

11. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. There were no matters to be discussed.

Meeting Dates 2024:

14th March, 11th April, 9th May Annual Statutory Meeting of the Parish Council, 13th June, 11th July, 5th September, 3rd October, 7th November.

Annual Meeting of the Parish 9th May 2024.

These minutes are not a verbatim record of the meeting, but a record of decisions made at the meeting.

There being no further business to be transacted the Chairman closed the meeting at 9:30 pm

Signed on behalf of the Parish Council

Signature:

Date:

Chairman: Ryan Booth